Personnel Committee Minutes

Monday, November 28, 2011 – 12:00 noon
Board Room, Administration Office

Present: L. Ross (Chairperson) D. Karnes, G. Kruck, Dr. Michaels, G. Barnes, K. Zabowski, B. Switzer

1. CALL TO ORDER

Trustee Ross, Chairperson, called the meeting to order at 12:20 p.m.

2. APPROVAL OF AGENDA

The agenda was approved as circulated.

3. REVIEW OF COMMITTEE MINUTES

The Committee minutes of October 17, 2011 were noted without comment.

4. COMMITTEE GOVERNANCE GOAL ITEMS

NIL

5. OTHER COMMITTEE GOVERNANCE MATTERS

A) Superintendent Evaluation

This matter was discussed in detail. The committee agreed to recommend a process to the Board at the November 28, 2011 Regular meeting for discussion and feedback In-Camera.

B) Head-Teachers – Off-Campus (In-Camera)

This item was deferred to next meeting following further discussions on the Head Teacher position for Neelin Off-Campus.

C) Fifth Disease – Staffing Concerns

The Committee reviewed the legal opinion provided by the Division's solicitor. Except for advancing sick leave to staff, it was agreed to recommend the Division proceed as per the legal opinion. Secretary-Treasurer, Mr. Barnes noted the sick leave issue would need to be considered during the next round of contract negotiations.

D) Consultant Allowances

Senior Administration spoke to this matter. It was noted the Student Support Services Program Facilitators do not receive consultant fees. It was confirmed the three facilitators positions are equivalent to program consultant positions who do receive allowances and it was therefore recommended that these three positions also receive and allowance.

Recommendation: That the three Student Support Services Program Facilitators each receive a consultant allowance in accordance with Section 9.06 of the Collective Agreement, effective September 1, 2011.

E) Principal Allowance – Alexander School

The Committee reviewed and discussed this item. It was agreed the issue was a Collective Agreement matter and should therefore be dealt with accordingly.

F) EA Staffing Issue

The Committee reviewed and discussed the email correspondence received from a support staff member regarding their EA assignment for the current school year. The Secretary-Treasurer, Mr. Barnes, noted the issue had been resolved and that no further action was required for the current school year.

G) MUST Fund Guidelines

Secretary-Treasurer, Mr. Barnes, reviewed the guidelines for applying to the MUST Fund to help offset costs of arbitration. He noted the assessment criteria to be followed in order to qualify for coverage under the fund.

5. OPERATIONS INFORMATION

The following correspondence was received as information:

- MSBA Salary Bulletins:
  - Lord Selkirk S.D. & Lord Selkirk Teachers;
  - Louis Riel S.D. & Louis Riel Teachers;
  - Turtle River S.D. & Turtle River Teachers;
  - Fort La Bosse S.D. & UFC Local 832;
  - Pembina Trails S.D. & CUPE Trades 4588-01;
  - River East Transcona S.D. & CUPE Local 4587;
  - Turtle Mountain S.D. & Turtle Mountain Teachers;
  - Turtle Mountain S.D. & Turtle Mountain Bus Drivers;
  - Prairie Rose S.D. & CUPE Unit A & B;
  - Kelsey S.D. & CUPE Local 1596 ;
  - River East Transcona S.D. & CUPE Local 4635.
- Collective Bargaining Update – November 16, 2011.

6. NEXT REGULAR COMMITTEE MEETING: 12:00 noon, Monday, December 19, 2011, Administration Office – Board Room.

The meeting adjourned at 1:41 p.m.

Respectfully submitted,

L. Ross, Chairperson	D. Karnes
G. Kruck	M. Snelling (Alternate)